



## Exhibitor Essential #1

Hi Exhibitors,

**Welcome to your first LBMAO Buying Show Exhibitor Essential!** These updates will provide you with critical information about exhibiting at the trade show on April 9 & 10, 2026.

**BIG NEWS: Your [Exhibitor Manual](#) is Live!**

This will be your comprehensive guide to all things LBMAO Buying Show. This essential resource contains everything you need to prepare for a successful show experience.

## Key Information

Booth Number: [Booth #]

Exhibiting Name: [Exhibiting Name]

Logistics Contact Email: [Logistics Email Address]

Please let us know if the above information is incorrect or of changes at any time so we can keep our records up to date!

## Review the Exhibitor Checklist

Don't miss important deadlines! Visit the [Exhibitor Checklist](#) for deadlines and review the [Exhibit Tips page](#) to for strategies to maximize your ROI at LBMAO Buying Show.

## Register Your Team

Watch for an email from our registration partner MicroSpec with your login credentials. Save valuable time by registering your booth staff before the event. See more badge details [here](#).

Please note, individual badge confirmation emails are sent nightly to registrants.

## Complete Your Online Exhibitor Profile

Stand out in the [Online Exhibitor Directory](#) by creating a compelling profile that attracts attendees. Be sure to include:

- Company logo
- Relevant categories (for search optimization)
- Engaging "About Me" section
- Social media links

Watch for an email with the subject: '**LBMAO Buying Show 2026 - Online Exhibitor Profile**' containing access instructions. Missing this email? Reply directly here and we'll help.

## Booth Design Guidelines

Review our comprehensive [Booth Design Guidelines](#) for regulations on booth space, sightlines, layouts, and other important requirements. Visit our Sustainability page for booth design recommendations for suggestions on how to be more sustainable in your participation at the event.

**Important:** Booths exceeding 400 square feet require approval from Show Management. Submit your designs to [Tori Grant](#), by **March 2nd, 2026**.

## Beware of Unauthorized Suppliers

Protect yourself from scams! Only official show suppliers are authorized to contact exhibitors. View our list of authorized and unauthorized Suppliers [here](#). If you are ever unsure, feel free to reach out and confirm.

## New Product Info Request

Our marketing team are looking for new, exciting products to highlight in our communications that will be at LBMAO Buying Show! If you are interested in sending us information about your products, please fill out [this form](#) by **Friday, February 6, 2026**.

## Book Your Hotel

Secure your hotel room at the preferred rate of \$199 at Delta Hotel Toronto Airport. See additional details [here](#) and make sure to book prior to the cut-off date on **March 16, 2026**.

We're excited to welcome you to the LBMAO Buying Show on April 9<sup>th</sup> & 10<sup>th</sup> at the Toronto Congress Centre! Please use the [Exhibitor Manual](#) as your go-to guide!

Best wishes,

The LBMAO Buying Show Team

**Tori Grant, CEM** (she/her)

Operations Manager | Buildings & Construction Group | Informa Connect



[BUILDEX Vancouver](#) - [PM Springfest](#) - [BUILDEX Alberta](#) - [The Buildings Show](#) - [LBMAO Buying Show](#) - [Greenbuild](#)

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