



THE RITZ-CARLTON®
HOTEL COMPANY, L.L.C.

The Ritz-Carlton, Grand Cayman

Audio Visual Department

Tel: 1 (345) 815 - 6844

E-Mail: alex.jimenez@ritzcarlton.com

Exhibitor Order Form

Company Name _____
 Contact Name _____ On Site Contact Name _____
 Contact Number _____ On Site Contact Number _____
 Name of Show/Function _____

****Please email completed form back to The Ritz-Carlton, Grand Cayman Audio Visual Department****

<u>Required Audio Visual Equipment</u>	<u>Price Per Unit, Per Day</u>	<u>Qty Needed</u>	<u># Days</u>
<u>Electrical/Power Needs</u>			
120 Volts - 20amps	\$40.00	_____	_____
Powerstrip & Extension Cord	\$35.00	_____	_____
<u>Video Presentations</u>			
21" Monitor	\$275.00	_____	_____
42" Monitor	\$450.00	_____	_____
50" Monitor	\$550.00	_____	_____
75" Monitor	\$800.00	_____	_____
Laptop	\$300.00	_____	_____
Digital vertical Display	\$300.00	_____	_____
Flipchart Package	\$85.00	_____	_____
<u>Communications Equipment</u>			
House Phone (Internal hotel calls only)	\$75.00	_____	_____
DID Line(excluding cost of calls)	\$95.00	_____	_____
<u>Others</u>			
Pipe & Drape (per ft)	\$35.00	_____	_____
Internet per user per device (requires \$135 one time connection fee)	\$35.00	_____	_____

Any additional requirements not listed above: _____

****Please note there is a Service Charge of 22% that will be added to all rental equipment****

Billing Information (please mark appropriate box):

- Hotel Room Charge
- Credit Card (Please Complete Authorization Form)

 Name Signature Date