



BOOTH NAME _____

BOOTH NUMBER _____

ADVANCE ORDER RATE DEADLINE: **May 1st, 2026**ORDER ONLINE AT: **ets-av.com****FLATSCREEN MONITORS / DISPLAYS**

		QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
24"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 120.00	\$ 160.00
27"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 180.00	\$ 240.00
32"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 450.00	\$ 600.00
43"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 675.00	\$ 900.00
55"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 1,275.00	\$ 1,700.00
65"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 1,500.00	\$ 2,000.00
75"	☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 1,650.00	\$ 2,200.00

Monitor Floor Stands require the rental of an ETS monitor 32" or greater. Larger monitors, touchscreens, 1.9mm LED Posters, and video walls are available by request. Call/email for pricing.

FLATSCREEN ACCESSORIES

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
DUAL POST STAND (55" – 75" Flat Screens)		\$ 225.00	\$ 325.00
SINGLE POST STAND (32" – 43" Flat Screens)		\$ 150.00	\$ 250.00
SHELF FOR FLOOR STAND		\$ 25.00	\$ 50.00
SOUND BAR Only available with monitor rental.		\$ 100.00	\$ 150.00

COMPUTERS

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
WINDOWS 11 LAPTOP		\$ 410.00	\$ 500.00
MACBOOK		\$ 440.00	\$ 550.00

COMPUTER ACCESSORIES

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
WIRELESS PRESENTER		\$ 25.00	\$ 50.00
WIRED KEYBOARD + MOUSE		\$ 35.00	\$ 50.00
WIRELESS KEYBOARD + MOUSE		\$ 35.00	\$ 50.00

MOBILE DEVICES

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
APPLE iPad		\$ 450.00	\$ 600.00

MICROPHONES

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
WIRED HANDHELD MICROPHONE		\$ 75.00	\$ 100.00
WIRELESS HEADSET MICROPHONE		\$ 360.00	\$ 450.00
WIRELESS HANDHELD MICROPHONE		\$ 300.00	\$ 375.00
WIRELESS LAVALIER MICROPHONE		\$ 300.00	\$ 375.00

SOUND SYSTEMS

	QTY	ADVANCE ORDER RATE	STANDARD ORDER RATE
5.25" COMPACT SPEAKER		\$ 150.00	\$ 200.00
12" POWERED SPEAKER (PAIR) with Mixer & Tripod Stand		\$ 300.00	\$ 400.00
HK NANO 300 POWERED SPEAKER (PAIR) with Mixer ☐ TABLE TOP STAND ☐ WALL MOUNT		\$ 500.00	\$ 600.00

EQUIPMENT SUBTOTAL

* LABOR SERVICE CHARGE > 38% of Equipment Subtotal or \$150 minimum

* * DAMAGE AND THEFT INSURANCE > 4% of Equipment Subtotal

TOTAL CHARGE



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ADVANCE ORDER RATE DEADLINE: May 1st, 2026**ORDER ONLINE AT: ets-av.com*****LABOR SERVICE CHARGE**

The Labor Service Charge includes delivery, setup, dismantle, and equipment pick-up. For orders less than \$3,000 the Labor Service Charge is 38% of the Equipment Subtotal or \$150, whichever is greater. For Equipment Subtotals in excess of \$3,000 the Labor Service Charge will be calculated based on time and labor regulations for that city. Event Technology Services' Labor Service Charge does not include installation of wall brackets to booth structures or preexisting walls, nor labor that falls under facility or union mandated jurisdiction rules and regulations.

****OPTION TO WAIVE DAMAGE AND THEFT INSURANCE COVERAGE**

Damage and Theft Insurance is equal to 4% of your Equipment Subtotal. The Customer may choose to have the Damage and Theft Insurance Coverage waived by providing proof of liability insurance listing Event Technology Services LLC as covered by the current insurance provider. This must be presented to your ETS Service Representative prior to the Advance Order Deadline.

Regardless of cause, the Customer and its employees or agents waive the right to make a monetary claim against Event Technology Services LLC for loss of anticipated profits or other indirect consequential damage. Additionally, the Customer and its associates waive any right to make any claim against Event Technology Services for damage resulting from misuse of equipment or for personal injury resulting from use of the equipment.

This contract shall be construed in accordance with and governed by jurisdictional state laws. The prevailing party in any legal proceeding concerning this agreement shall be entitled to recover reasonable attorney's fees and costs of collection.

CANCELLATION POLICY

Rental period is for the show dates only (including set-up). The Customer and its associates may cancel their order at no charge anytime prior to the Advance Order Deadline. A 50% service fee will be issued for cancellations after that date and up to 5 days before the start of the event. After this time ETS will not accept cancellations and the Customer will be responsible for 100% of charges regardless of the actual use of the equipment.

ADDITIONAL EQUIPMENT AND SPECIAL REQUESTS

Additional equipment is available on-site at the Standard Order Rate should you need it.
Contact your ETS Service Representative if you have any questions, special requests, or require additional labor.

INSTALLATION, SHOW, AND DISMANTLE

An ETS or Facility Technician (under ETS's supervision) will set up your audio/visual equipment at the prearranged time. Please ensure someone is present to accept the equipment. Following the closing of the show floor, an ETS or Facility Technician will come by your booth to dismantle the equipment. Please ensure all rented equipment is made readily available to the technicians at this time.

ACKNOWLEDGEMENT OF TERMS AND CONDITIONS

By signing below you acknowledge that you have read and understand the above terms and conditions, are in full agreement of the policies described therein, and are a qualified representative of the company associated with the booth listed at the top of this form.

REPRESENTATIVE SIGNATURE _____

PRINTED NAME _____ DATE _____

ETS Contact Information: exhibits@ets-av.com 972-756-0100

Event Technology Services // PO Box 3432, Coppell, TX 75019 // O: 972.756.0100 // F: 972.756.0123



BOOTH NAME _____

BOOTH NUMBER _____

ADVANCE ORDER RATE DEADLINE: May 1st, 2026**ORDER ONLINE AT: ets-av.com****COMPANY INFORMATION**

COMPANY NAME _____

COMPANY ADDRESS _____

CITY _____ STATE _____

COUNTRY _____ POSTAL CODE _____

ORDERED BY _____ EMAIL _____

PHONE NUMBER _____ FAX NUMBER _____

SHOW INFORMATION

ON-SITE CONTACT _____

CELL PHONE NUMBER _____

BOOTH NAME _____

BOOTH NUMBER _____

REQUESTED SET-UP DATE _____

REQUESTED SET-UP TIME: ☐ 8AM-NOON ☐ 1PM-5PMPLEASE INDICATE YOUR CONTENT SOURCE FOR MEDIA: ☐ HDMI ☐ USB/MEDIA PLAYER ☐ OTHER

PLEASE SPECIFY "OTHER" _____

PREFERRED METHOD OF PAYMENT☐ SECURE PAYMENT LINK (VIA CREDIT CARD) ☐ ACH PAYMENT ☐ WIRE TRANSFER ☐ CHECK*ACH Payment, Wire Transfer and payment by check are only available prior to the Advanced Order Deadline.**Please contact your ETS Service Representative for details.***DISCLAIMER AGREEMENT:**

Payment in full is required to process your order. If paying by check, a credit card must be authorized for the full amount to confirm the order. If a check is not received prior to the exhibitor move-in date this card will be charged for the full amount. A credit authorization is required as a deposit against additional services and/or labor. Payment of any balances may also be made by company check upon presentation of a statement while at the show, however a credit card authorization must be on file. For your convenience we will use this authorization to charge your credit card account for any additional amounts incurred as a result of show site orders placed by your representative(s). Changes in delivery date and time on-site may result in additional labor charges.

REPRESENTATIVE SIGNATURE _____ DATE _____

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