

# SET UP HOURS

	Friday 9 <sup>th</sup> October	Saturday 10 <sup>th</sup> October	Sunday 11 <sup>th</sup> October	Monday 12 <sup>th</sup> October	Tuesday 13 <sup>th</sup> October
<b>Space Only Stand</b>	11:00am* - 8:00pm (contracted only/chargeable**)	8:00am* - 8:00pm	8:00am* - 8:00pm	8:00am - 8:00pm	8:00am - 10:00am (finishing touches only)
<b>Shell Scheme Stand</b>				4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)
<b>Shell Scheme Meeting Room</b>				4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)
<b>Pod</b>				4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)

**\*Contractors/Exhibitors will be informed of their specific allocated load in time closer to the event. Load-in access will be staggered based complexity of the stand plans submitted.**

**\*\*Friday build is subject to approval. If you require access on Friday, please contact [SP-CustomerSuccess@informa.com](mailto:SP-CustomerSuccess@informa.com)**

- There is a strict close time of 8:00pm each day, make sure to plan accordingly,
- There will be no hard build (e.g no power tools, forklifts, working at height etc.) after 4:00pm on 12<sup>th</sup> October.
- Please do not arrive any earlier than the times stated above for your stand type as you will not be granted any earlier access.
- Shell scheme stands and pods will only be ready from your set up time.

*All timings are subject to change and will be updated here, as and when necessary.*

# DISMANTLE HOURS

	Thursday 15 <sup>th</sup> October	Friday 16 <sup>th</sup> October
Space Only	5:30pm – 8:00pm	8:00am - 5:00pm
Shell Scheme	4:15pm - 5:15pm	
Shell Scheme Meeting Room	4:15pm - 5:15pm	
Pod	4:15pm - 5:15pm	

*Full PPE is required from 5:30pm Thursday 15<sup>th</sup> October.*

# LIVE EVENT HOURS

Dates	Monday 12 <sup>th</sup> October	Tuesday 13 <sup>th</sup> October	Wednesday 14 <sup>th</sup> October	Thursday 15 <sup>th</sup> October
Registration Hours	4:00pm-8:00pm (Exhibitor only)	8:00am – 5:30pm	8:00am - 5:30pm	8:00am – 4:00pm
Conference Hours		<a href="#">See Agenda</a>	<a href="#">See Agenda</a>	<a href="#">See Agenda</a>
Exhibition Hours		10:00am - 5:30pm	10:00am – 5:30pm	10:00am - 4:00pm
Exhibition Hours (Soft finishing only)		8:00am – 10:00am (Exhibitor only)	8:00am – 10:00am (Exhibitor only)	8:00am – 10:00am (Exhibitor only)
Network X Party (Off-site)		TBC		
Network X Awards (Off-site)			TBC	

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