

How to sign off your stand for Network X 2024

Have a Space Only Stand?

Read through the Stand Build Guidelines, Informa's Rules & Regulations Handbook & The French Rules & Regulations

Submit for review

Send your Risk Assessment, technical drawings, visuals, method statement & to **BLG** for review.

Plans Received

Once BLG receive your plans, they will review these against all guidelines.

Rigging included?

If you have any rigging included in your stand design this is chargeable by Informa. Please note rigging is not possible in all areas of the show floor. Please ask if you are unsure.

Over 4m or Complex Stand?

If your stand structure is over 4m or deemed complex you will be required to submit structural calculations and pay for additional airspace.

Feedback

You should expect to hear back from BLG with next steps for sign off within 72 hours.

Non-Complex Stand?

If your stand is deemed non-complex BLG will submit the forms, on behalf of the client, to Fire Safety for their approval

Stand Approval

BLG will let the client know if the stand has been approved – until then sit tight.

