Show Information

Venue	Olympia London
Show Dates	10 th – 12 th June 2024
Show Name	London Tech Week 2024





Onsite Information			
Stand Name:		Onsite Contact:	
Freight del time/date		Stand Number:	
Onsite Arrival Time	AT S	Hall Number:	

	5 Minut 100 1	al.		
Company Inform	ation			
Contact:			Telephone:	
Company:) ·	Postcode:)
Invoice Address:	72-33	3		
Email:			1	
Accounts Email:				

Required Services (Please Tick)		
Description	Tariff	Tick
Exhibition transport (Road Freight)	Quotation Request	
Freight Forwarding (Air/Sea Freight)	Quotation Request	
Customs Clearance (Permanent)	£95.00 e/w – includes 3 HS codes	
Nominated importer/exporter fee	£75.00 – excludes duty and vat if applicable	
ATA Carnet holding fee	£75.00 per ATA Carnet	
Onsite Consignment receiving fee	£10.00 + Vat per item under 25kg	
Advanced Warehouse/ Transfer to venue	£90.00 + Vat per cbm (minimum 2cbm charge)	
Forklift unload/reload fee	£14.00 + Vat per cbm (minimum 3cbm charge)	
Empty case storage	£28.00 + Vat per cbm (minimum 3cbm charge)	
Accessible storage	£36.00 + Vat per cbm (minimum 3cbm charge)	
Freight Packing	£35.00 + Vat per cbm	
Pallet Shrink Wrapping	£15.00 per pallet	

Freight In	formation		
Quantity	Dimensions LxWxH (cms)	Weight (Kgs)	Description

Terms & Conditions

- After receiving your enquiry, you will receive a quotation and upon agreement a pro-forma invoice of which will require payment prior to the show.
- All rates are based on standard working hours 8am 6pm excluding evenings and weekends, works carried out outside these times will incur a 25% surcharge.
- All transportation, lifting and handling quotations do not include insurance, please request if required.
- CLS will not be liable at any stage for badly packaged freight so please ensure all goods are packed and protected correctly.
- CLS will not be responsible for any goods left unattended on stands.
- For courier collection a cut-off date of 1 week prior to the event will apply.
- On each booking an administration fee of £25.00 will be charged on invoice.

Please sign below to confirm the above information is correct and you agree to the terms.

Signature	3	ſ
Print Name		
Date		

Booking deadline date:

Monday 27th May 2024 20% surcharge will apply after this date