



# ELECTRICS & LIGHTING PRE-PAYMENT FORM



SHOW:	<input type="text"/>
VENUE:	<input type="text"/>
DATES:	<input type="text"/>
STAND NUMBER:	<input type="text"/>
DEADLINE DATE:	<input type="text"/>

Creative Hire  
2-3 Arley Industrial Estate  
Colliers Way  
Arley, Coventry, CV7 8HN

Email: sales@creativehire.co.uk  
Tel: 01676 542 616

## CUSTOMER DETAILS

Company Name:	<input type="text"/>	Invoice Address:	<input type="text"/>
Email Address:	<input type="text"/>		<input type="text"/>
Contact Name:	<input type="text"/>		<input type="text"/>
Telephone Number:	<input type="text"/>		<input type="text"/>
Mobile Number:	<input type="text"/>	Post Code:	<input type="text"/>

## IMPORTANT INFORMATION - PLEASE READ

All costs shown below are exclusive of VAT (@ 20%)  
Onsite orders will be subject to a 20% onsite surcharge  
Early booking deadlines are available on orders received by  
please see the deadline date above.

• In line with the current Exhibition Industry Alliance (AEO, AEV & ESSA) e-Guide / Rules & Regulations, the Testing Charges noted below will be implemented and will automatically be added to your invoice. These charges are compulsory

Standard prices/surcharge prices will apply to orders received after this date.

If you require a mains supply for a space only stand please contact us for advice and quotations.

## ELECTRICAL FITTINGS OPTIONS

THE BELOW POWER WILL ONLY BE LIVE DURING THE SHOW OPEN PERIOD  
IF YOU REQUIRE TEMPORARY POWER DURING BUILD UP, THIS WILL NEED TO BE ORDERED - PLEASE CONTACT US FOR A PRICE

ITEM	EARLY BOOKING PRICE	STANDARD PRICE	QUANTITY	TOTAL COST
General Purpose LED Spotlight	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
HQI Floodlight	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5ft (1.5m) LED Light Batten	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Lighting Track with 3 x LED Track Spotlights	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Lighting Circuits need to be added with only the above	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Switch Socket 500w	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Switch Socket 1kw	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Switch Socket 2kw	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Switch Socket 3kw	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Power Circuits per a Maximum of 2kw will be charged @	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

CREATIVE LIVE LTD VAT NUMBER: GB 295852551

SUBTOTAL

VAT @ 20%

TOTAL COST

<input type="text"/>
<input type="text"/>
<input type="text"/>



# IMPORTANT - EQUIPMENT POSISTION DIAGRAM

STAND NUMBER:

COMPANY NAME:

Please indicate the scale to which you have drawn your stand:

1 SQUARE = 1M

1 SQUARE = 2M

This diagram will be used to place all orders on your stand. Ensure you complete the diagram clearly and show all heights and dimensions for the placement of all items you have ordered.

## BACK OF STAND


If you do not complete this diagram or indicate the heights and dimensions of all orders, items will be placed at our discretion. Subsequent change will be subject to a £65 charge

**O = Spotlight**

**X = Switch Socket at floor level**

**Ø = Switch socket at ceiling height**

**O-O-O = Light track**

**==== = Fluorescent**

**M = Mains**

## FRONT OF STAND

Any Additonal Information

Space Only

Shell Scheme

Platform on stand?

## TERMS & CONDITIONS

Please see our website for our full Terms & Conditions





Creative Live

# QUICK REFERENCE GUIDE TO APPLIANCE POWER CONSUMPTION

## E-Guide & EIA 18th Edition Electrical Regulations

In the experience of Creative Live in providing electrical supplies for exhibitions, we find that many exhibitors are not aware of the power requirements of equipment that they will be using. This Quick Reference Guide is designed to assist exhibitors in planning their power requirements, and if followed, will reduce the likelihood of problems occurring at the exhibition venue. Creative Live Limited provides standard 3-pin English 13A socket-outlets, but with four different power ratings. The list below indicates the sort of equipment that can be used with each of the power ratings:

### SK1 (500W) IS RATED AT 2 AMP AND CAN SUPPLY:

- One computer [or 2 x laptops]
  - A small domestic fridge
  - Four mobile phone chargers
  - Television and video
- or any combination of the above using a single 4-way extension (maximum length 2m) subject to a total load of 500W

THE USE OF TRAILING/BLOCK TYPE 4 WAY FUSED SOCKETS (4 WAY extension lead) SHALL BE RESTRICTED TO THE FOLLOWING: One 4 way unit per fixed socket outlet, subject to a maximum loading of 1000watts TOTAL and its plug shall be fused accordingly.

### SK2 (1000W) is rated at 4 AMP AND CAN SUPPLY:

- Small domestic coffee machine (750W – 1kW)
- Small domestic steamer (900W – 1kW)
- Small microwave cooker (750W – 1kW)
- Vacuum Cleaner (800W – 1kW)

### SK3 (2kW) AND SK4 (3kW) ARE RATED AT 10 AMP AND 13 AMP AND CAN SUPPLY: (No 4 WAY extension can be used in conjunction with the 2kw & 3kw socket outlets)

- Jug Kettle (2kW – 3kW)
- Catering coffee machine (1.5kW – 3kW)
- Industrial Cleaners (1.2kW – 3kW)

### Please Note:

Creative Live will now audit each stand on-site during build-up & opening period to ensure the regulations are being acknowledged.

The list indicates individual items that can be used with each socket, with the exception of the 500W socket above. All sockets are supplied on daytime power only unless 24-hour continuous power is requested and quoted for.

Actual power requirements will vary dependent upon the individual equipment used. All electrical equipment has a Rating Plate that shows its power consumption in Watts (W) or kilowatts (kW). You should carefully examine all equipment to be used and calculate the exact power usage before ordering your electrical power requirements. If you are ordering a socket so as to be able to supply your own lighting arrangement(s), then in accordance with the regulations, the maximum power rating of any single lighting circuit is 1000W (1kW), so if, for example, you had 3kW of lighting on your stand, you would need to order 3 x 1kW sockets for this arrangement. Lighting circuits must have a designated socket outlet separate to any outlet used for power. Under the current regulations it is not permissible to order a socket and use it to supply a consumer unit if you are carrying out the installation of your own electrical wiring and equipment. In these circumstances you will need to order an electrical mains supply