

Order Form For Add-On Booth Cleaning And Rental Skip Waste Bin

This form must be completed and retured by Exhibitor/Contractor wishing to procure above services.

Please complete the form in BLOCK LETTERS

Title of Exhibition:

Name of Billing Company:

Hall No.:

Stand No.:

Billing Address

Name of Contact on-site:

Telephone

Mobile No.

Email:

Cleaning of Stand.

1. Cleaning of each stand is available on the basis of per sqm rate (double-storey stand/booth will be charged on total floor space per sqm). The stand cleaning service will commence from 28 - 30 May 2024 (each evening), 31 May 2024 (during event timing). Booth Cleaning Services will include (once a day) vacuuming/sweeping/mopping of flooring, dusting/wiping furniture/counter top and emptying of waste bin (three times a day).

Rate (SGD/sqm)	Booth Gross Area by (sqm)	Sub-Total (SGD)
S\$13.00/sqm		S\$
	9% Good & Services Tax (GST)	S\$
	Total rates including (GST)	S\$

Rental Skip Waste Bin.

2. All wood waste/debris generated during the contruction and dismantling periods must be disposed in the skip bin by the stand contractots. Please specify how many skips are required.

Rate (SGD)	Quantity Skip Waste Bin	Sub-Total (SGD)
S\$810.00/bin/trip		S\$
	9% Good & Services Tax (GST)	S\$
	Total rates including (GST)	S\$

Terms of payment

3. All payment must be made no late then 5 May 2024.  
4. For Overseas clients, payments to be made by Bank Transfer only.  
5. For Singapore clients, payments to be made by PayNow or Bank transfer.  
6. NO Credit Card payments.  
7. Invoice will be processed after receiving order form.

Signature & Company Stamp:

Date: