Please return form to:

CITYNEON EVENTS PTE LTD

25 Tai Seng Ave, #06-01, Cityneon Building, Singapore 534104

Tel: +65 6571 6267   Email: **atxsg2024@neonglobal.com**

Attn: Aisyah

GRAPHIC PRINTING SERVICE

This form must be completed and returned by Exhibitors if service is required. (Please type / write in block letters.)

Company Name	:		
Company Address	:	Stand No.	:
		Contact No.	:
Email Address	:	Date	:
Authorised by	:	Signature	:

KINDLY ORDER ONLY **ADDITIONAL** REQUIREMENTS.

DESCRIPTION OF SERVICES / ITEMS	STANDARD RATE	ONSITE RATE *18 May 2024 onwards*	QTY	COST
To print and install digital print on system panel: (962mmL x 2400mmHt)	$ 280.00	$ 420.00		
To print and install digital print on compressed foam on system panel: (1000mmL x 2470mmHt)	$ 320.00	$ 480.00		
Standard Booth: Logo on Fascia Board (500mmHt)	$ 100.00	$ 150.00		
Premium Booth: Logo on Tower (1st) (1950mmL x 930mmHt)	$ 270.00	$ 405.00		
Premium Booth: Logo on Tower (subsequent) (1950mmL x 930mmHt) *- tower logo includes Halogen Chrome Arm Spotlight*	$ 200.00	$ 300.00		
			Total Cost Before GST	
*Subject to 9% Goods & Services Tax (GST)			9% GST	
*GST is not applicable for foreign-based exhibitors			Total Cost Including GST	

PLEASE ENQUIRE ABOUT FINAL ARTWORK REQUIREMENTS BEFORE CONFIRMING ORDER.

RATES ARE INCLUSIVE OF INSTALLATION AND DISMANTLE.

ORDERS MADE AFTER 27 MAY WILL BE SUBJECT TO AVAILABILITY.

GRAPHIC PRINTING FOR OTHER THAN ABOVE, PLEASE SEND INQUIRY TO atxsg2024@neonglobal.com

END OF PAGE 1/2

MODE OF PAYMENT

*Orders will only be processed upon full payment.

1. For Local Exhibitors: Crossed cheque or bank draft made payable to Cityneon Events Pte Ltd

   Mailing Address: Cityneon Events Pte Ltd, 25 Tai Seng Ave, #06-01, Cityneon Building, Singapore 534104

2. For Overseas Exhibitors: Telegraphic Transfer – Please make payment in SGD to the following account:

   Cityneon Events Pte Ltd

A/C No.	: 0-853373-117
A/C Name	: CITYNEON EVENTS PTE LTD
Bank Name	: Citibank, N.A., Singapore Branch
Swift Code	: CITISGSG
Bank Code	: 7214
Branch Code	: 001

INDEMNITY CLAUSE

All risks associated with goods & services supplied by the Company in the Contract shall, unless expressly agreed by the Company in writing, pass to the Exhibitor on delivery or installation. The Company is under no liability for personal injury to the Exhibitor or its servants, agents, invitees or licensees no matter how they are caused save that this exclusion of liability shall not apply if caused by the negligence of the Company. The Company is under no liability for the loss of or damage to exhibits or to property owned by the Exhibitor, its servants, agents, invitees, or licensees no matter how it is caused. The indemnity provided under this clause shall survive the termination of this contract and is in addition to any other remedy which the Company is entitled to under the law.

PLEASE NOTE

1. Exhibitors will be held responsible for any losses or damages to furniture or fittings.
2. Orders are valid only when accompanied by full remittance. Payment could be made by Singapore local cheque, bank draft, telegraphic transfer or credit card.
3. Late orders i.e. received after the deadline may not be catered to, and if available, will be subjected to a 30% surcharge. On-site orders may not be provided and, if available, will be subjected to a 50% surcharge. Priority will be given to advance orders.
4. Amounts paid are non-refundable should the event be cancelled or withdrawn.
5. Full cost shall apply for cancellation received after **17th May 2024.**
6. An invoice will be issued to you upon receiving the order form and payment details will be instructed.
7. All items are on rental basis for the period of the exhibition only.

END OF PAGE 2/2