

EVENT BUILD UP HOURS

Dates	Saturday 21 October	Sunday 22 October	Monday 23 October	Tuesday 24 October
Space Only	10:00am* - 8:00pm (chargeable**)	8:00am* - 8:00pm	8:00am - 8:00pm***	8:00am - 10:00am (finishing touches only)
Shell Scheme			4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)
Shell Scheme Meeting Room			4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)
Pod			4:00pm - 8:00pm	8:00am - 10:00am (finishing touches only)

*Contractors/Exhibitors will be informed of their specific allocated load in time closer to the event. Load-in access will be staggered based complexity of the stand plans submitted.

**Saturday build is chargeable at a rate of £2000 + VAT. If you require access on Saturday, please contact SP-CustomerSuccess@informa.com to arrange.

***There will be no hard build (e.g no power tools, forklifts, working at height etc.) after 4:00 pm on 23 October

NB. There is a strict close time of 8:00 pm each day, if you need to go past this time on site, the hourly rate will be £600/hour chargeable to the exhibiting company. The contractors onsite will need to sign a disclaimer agreeing to the additional charge so please ensure you discuss this in advance with your stand builder. If you would like to confirm this prior to arriving onsite, please speak with SP-CustomerSuccess@informa.com to arrange.

EVENT BREAKDOWN HOURS

Dates	Thursday 26 October	Friday 27 October
Space Only	5:30pm - 10:00pm	8:00am - 2:00pm
Shell Scheme	4:15pm - 5:15pm	
Shell Scheme Meeting Room	4:15pm - 5:15pm	
Pod	4:15pm - 5:15pm	

Full PPE is required from 5:30pm Thursday 26 October

LIVE EVENT HOURS

Dates	Tuesday 24 October	Wednesday 25 October	Thursday 26 October
Registration Hours	8:00am – 5:30pm	8:00am - 5:30pm	8:00am – 4:00pm
Conference Hours	See Agenda	See Agenda	See Agenda
Exhibition Hours	10:00am - 5:30pm	10:00am - 5:30pm	10:00am - 4:00pm
Network X Party	7:00pm - 11:00pm		
Network X Awards		7:00pm - 11:00pm	

*Please note all timings are subject to change and will be updated here, as and when necessary.
Exhibitor Registration opens Monday 23 October from 4:00 pm-8:00 pm*