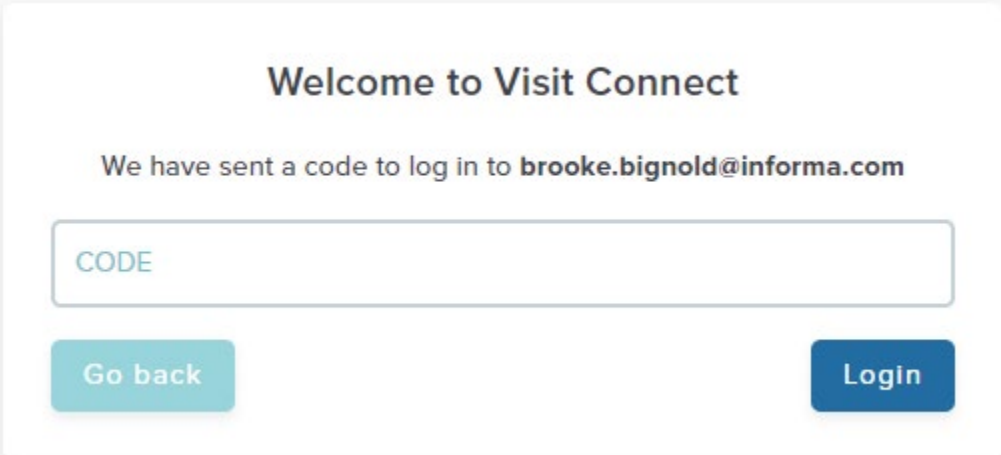


Pass Registration Instructions

Please follow the instructions below to register the passes included in your contract.

1. Please follow your **unique pass link** that was sent to you via email. If you cannot find this link, please contact your Operations Manager and they can resend it.
2. Once you click on your unique link you will be taken to a page where you will be asked for a code that has been sent to your email address.



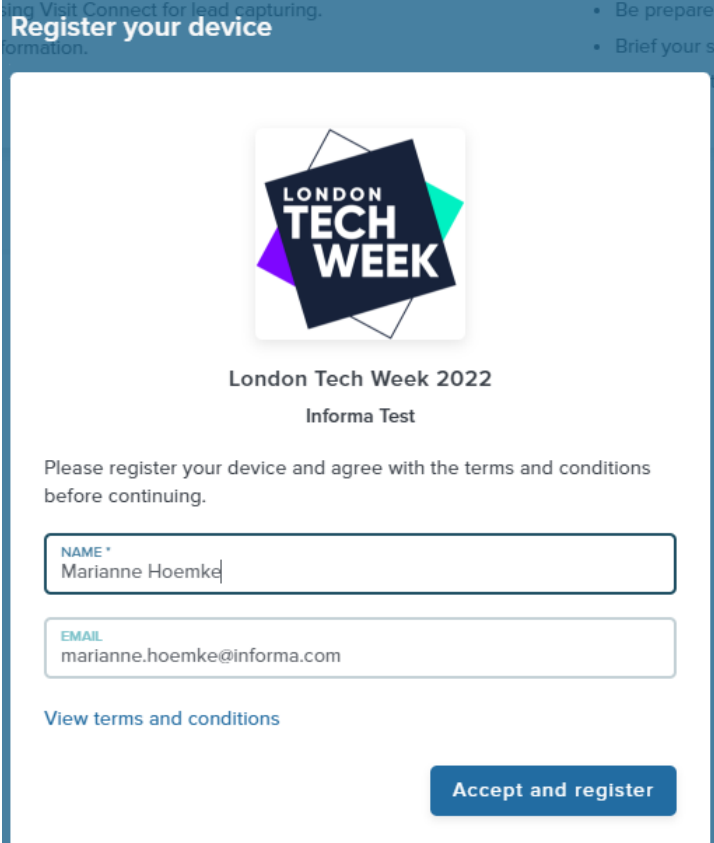
Welcome to Visit Connect

We have sent a code to log in to **brooke.bignold@informa.com**

CODE

Go back Login

3. Once you enter your code you will get the following pop up to accept Visit Connect Terms and Conditions



Register your device

LONDON TECH WEEK

London Tech Week 2022
Informa Test

Please register your device and agree with the terms and conditions before continuing.

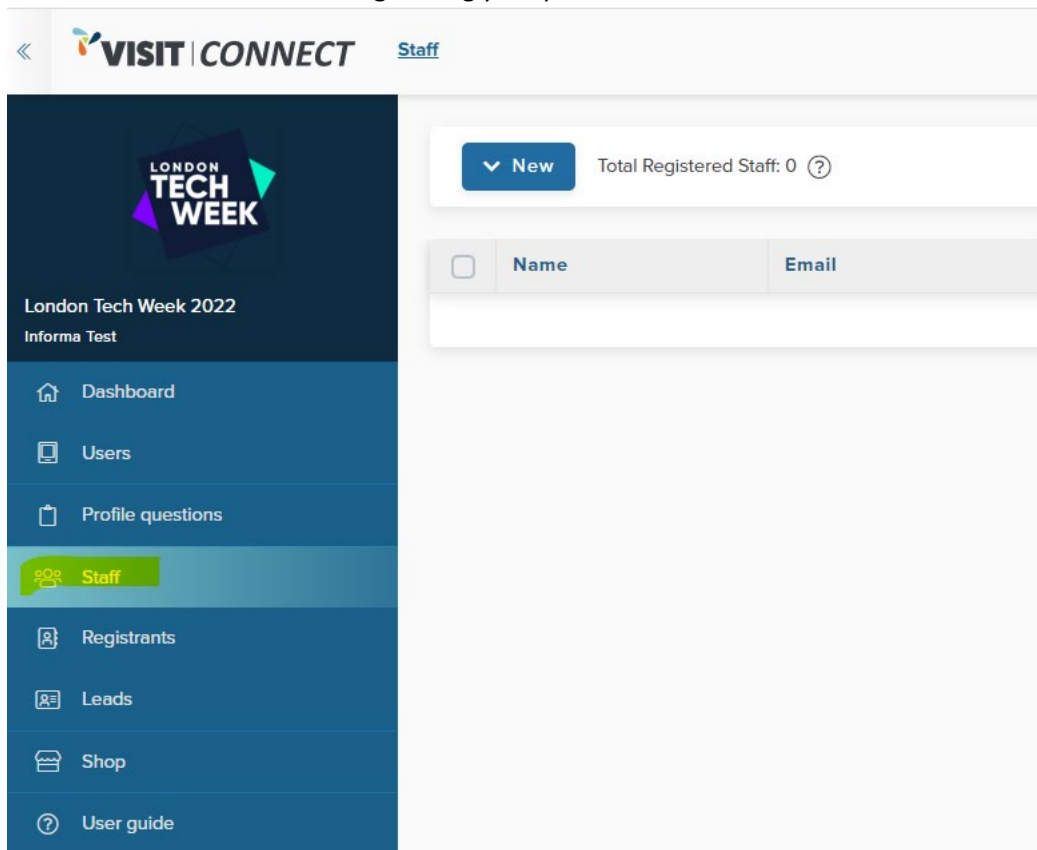
NAME *
Marianne Hoemke

EMAIL
marianne.hoemke@informa.com

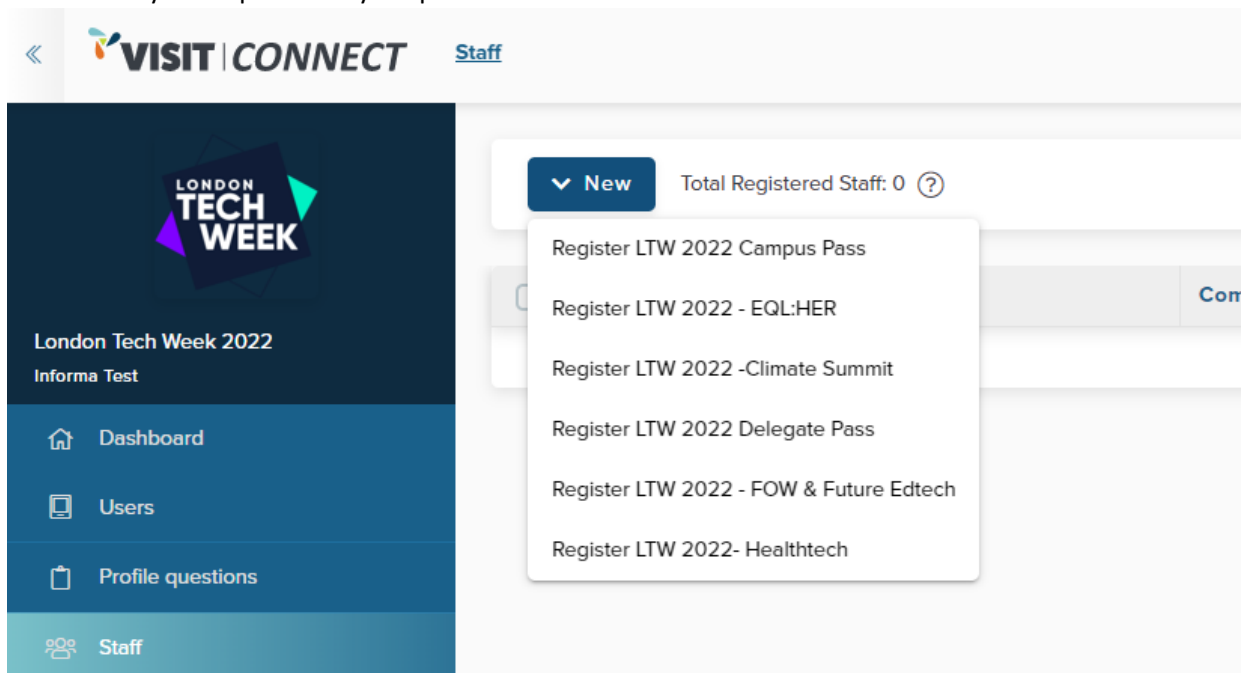
[View terms and conditions](#)

Accept and register

4. Please click **Staff** to start registering your passes:




5. Please click **NEW** and select the applicable pass type from the dropdown menu. You can then see all of your pass entitlements. Please contact your Operations Manager if there are any discrepancies in your pass allocations:



6. Please complete the information required for your attendee:

Register staff



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Your Details

Please fill in the requested fields. Fields marked with * are mandatory.

First Name *

Last Name *


Work E-Mail *

Company *

Job Title *

[Close](#)

7. When you see the below screen, you are all set! You will receive a confirmation message confirming your pass has been registered and the individual will receive a confirmation email:



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All done!

You have successfully registered for your Broadband World Forum 2021 ticket.

We've sent a confirmation email to the email address you supplied. Your e-badge will be sent to you the week before the event, please check your junk folder.

Kind regards,

#LTW

[Close](#)

8. Go back to step 4 to repeat this process to register more passes!