

12th March 2019

Re: CTICC Food and Beverage sole service provider

Dear Client,

The Cape Town International Convention Centre (CTICC) is the sole provider of all Food and Beverage services in CTICC 1 and CTICC 2. This letter serves to inform you that no food or beverages are allowed onto CTICC's premises without prior written consent and approval by the General Manager: Operations – Food and Beverage.

Only in exceptional circumstances where the CTICC is not able to provide a specific food or beverage item, will the centre consider your request to bring your own food and/or beverages onto the premises. Should the CTICC provide consent, a corkage fee will be levied on all food and beverage items. This fee must be paid prior to the start of your event.

The CTICC is ISO 22000 Food Safety Management accredited, is a strictly Halaal venue, holding a certificate issued by the Islamic Council of South Africa. The centre is a fully licensed venue and alcohol and/or other beverages may not be brought onto the premises without prior centre management approval and consent. The CTICC has an on-consumption liquor license operating from 6am – 4am.

Clients and/or exhibitors whose events focus on Food and Beverage and who wish to provide free samples of their products to delegates and visitors, will be required to receive approval from the CTICC at least seven days prior to the event. Beverage samples must be 85ml in size and may only be distributed and handed within the confines of the Exhibition Halls and the Ballroom. Clients and event organisers are solely responsible for making the necessary delivery, storage, and collection arrangements.

Cape Town International Convention Centre

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Cape Town International Convention Centre Company SOC Ltd (RF) (Convenco), Registration no. 1999/007837/30



we are a green conscious convention centre



In order to procure Food and Beverage from the CTICC, the following information is required:

- Exhibition and stand number
- Contact person
- Telephone or cellphone number
- Food and/or beverage order
- Credit/debit card details

All orders must be confirmed 72 hours prior to the start of the event. Please note, no food and/or beverage items can be returned for credit. All payments must be made prior to the start of the event via credit and/or debit cards or in cash.

Should you require additional information, please free to contact me.

Warm regards,



Tracy Mkhize

General Manager: Operations – Food and Beverage