

NAME OF CONFERENCE		START DATE	END DATE	# OF EVENT DAYS
COMPANY NAME		ON-SITE CONTACT NAME & NUMBER		ROOM/ BOOTH NAME/NUMBER
BILLING ADDRESS		CITY & STATE		ZIP CODE
DELIVERY DATE	DELIVERY TIME	PICKUP DATE	PICKUP TIME	
ORDERED BY	EMAIL		PHONE	

Email completed form to the Encore Representative listed above.
 Once this request form is submitted, an Encore Representative will contact you for an official order review and signature.
 Labor charges, sales tax, loss damage waiver, and service charges may apply.

MONITOR	QUANTITY	DAILY RATE
24" Monitor – Tabletop		\$250
55" Monitor – Must be placed behind tabletop booth		\$982
70" Monitor – Must be placed behind tabletop booth		\$1,397

INTERNET	QUANTITY	SHOW RATE
Exhibitor Single Connect Basic – Hardwire		\$250
Exhibitor Wireless Connect Plus *Up to 5Mbps per device*		\$170
Exhibitor Wireless Connect Basic *Up to 3Mbps per device*		\$120
Exhibitor Additional Wireless		\$50

POWER	QUANTITY	SHOW RATE
120V Single Phase – 20 AMP *INCLUDES POWER STRIP*		\$260

MISCELLANEOUS	QUANTITY	DAILY RATE
Laptop		\$260
Computer Advancer		\$70
Flipchart Package		\$107

If You Are Experiencing Technical Difficulties On Site
 Please Contact Encore At 617-342-5570