

Antibody Engineering & Therapeutics

EXHIBITOR MANUAL SUMMARY

QUICK LINKS

There are many contractors for Antibody Engineering & Therapeutics please see a breakdown with links of where to go for relevant information:

- [GES](#) – Ordering booth items and organize shipping
- [Metro Multimedia](#) – Ordering additional Audio/Visual Services
- [Encore](#) – Ordering further electrical & internet requirements
- [A2Z](#) – Floorplan of exhibit hall
- [Informa AllSecure](#) – Informa’s approach to health & safety following COVID-19
- [Accommodations](#) – Book your stay

DEADLINES TO MAKE NOTE OF:

Due Date		Link to Submit
Immediately	Review Event Schedule & Exhibitor Manual	Exhibitor Manual
October 1	Company Logo in EPS format	Return to Bridget
November 1	Height Variance Form <i>(if applicable)</i>	Return to Bridget
November 8	Certificate of Insurance <i>(required)</i>	Return to Bridget
November 12	Exhibitor Appointed Contractor Form	GES
November 9	Advance Shipments to Warehouse Begins	GES
November 22	Furnishings/ Carpets/ Cleaning	GES
November 22	Electric/Internet/Rigging	Encore
November 22	Audio & Visual Rentals	Metro Multimedia
December 1	Tracking Form for Shipments to Warehouse	Return to Bridget
December 8	Last Day for Advance Shipments to Warehouse	GES
Coming Soon	Registration Deadline	Visit Connect (individual link emailed)
Coming Soon	Lead Retrieval Deadline	Visit Connect